



Webinar training

'Inheriting Heritage Cirqa' Webinar series



This series of five webinars have been designed to assist new librarians who have inherited Heritage Cirqa in their new working environments. It will also be a useful refresher to long term Heritage and Heritage Cirqa users who need reminders on how the system was configured and set up. Each 30 minute session (+ Q&A) is £25 plus VAT per attendee.

Courses available:

Getting to know your system



With your newfound role of managing the library it can be daunting to know where to begin. It is essential that you are aware of the benefits of your systems support contract, the sources of help available to you and all of the useful settings you will need to be aware of as you begin your work. If you have had no handover, this webinar is a must.

Cataloguing hints and tips



An essential webinar not only for those who are beginning a new cataloguing role as a librarian or library manager but also for those who wish to receive refresher training for their cataloguing role.

How circulation is setup and managed



You may have used circulation desk functionalities in the past but do you really know how your library circulation policy has been set up? As your library needs changes, having this knowledge is essential, especially if you have inherited your system and need to know where to begin.

Introduction, setup and use of the OPAC



Now, more than ever, having an up-to-date, responsive and coherent online catalogue is vital as people connect virtually with the library and its services. The webinar will help newcomers to the Heritage Online setup and management as well as experienced library managers who feel they need to know more about basic OPAC settings but never got around to learning!

Cataloguing and promoting eResources



As mentioned in our OPAC webinar, now more than ever, having an up-to-date, responsive and coherent Online Catalogue is vital as people connect virtually with the library and its services. In this session we will show you how to provide better online access to not only e-books but to a myriad of essential online resources.